



Clerk to the Council, Mr P. Coles, c/o 3 The Square, Chartham, Kent, CT4 7JG  
Tel., Email: [clerk@chilhamparishcouncil.gov.uk](mailto:clerk@chilhamparishcouncil.gov.uk), Website: [www.chilhamparishcouncil.gov.uk](http://www.chilhamparishcouncil.gov.uk)  
Twitter: @ParishChilham

## Minutes of the Parish Council meeting held on Thursday 9<sup>th</sup> May 2024 at 8.00pm in Old Wives Lees Village Hall.

**Councillors Present:** G. Schofield (Chair), S. Barrett (Deputy Chair), K. Uncle, A. Watkins, V. Hutchinson, A. Webb, G. Meaden, G. Taylor & K. Jeffries

**Also Present:** P. Coles (PC) (Clerk to the Council)

**Councillor Apologies:** N/A

**Councillor Absentee:** N/A

### Item

**2024/052 Apologies for Absence**  
N/A

**2024/053 Declarations of Interests And / Or Lobbying**  
None Declared

**2024/054 Chairs opening remarks.**  
N/A

**2024/055 Minutes of the meeting of the Parish Council**

2024/055.1 To receive and approve the minutes of the meeting held on Thursday 4<sup>th</sup> April 2024.  
Approved

2024/055.2 To receive an update on any matters arising not included in the agenda.  
GT happy for Councillors to walk through Mabel Wood

**2024/056 Questions from Residents**  
No residents present.

**2024/057 Borough Councillors, Policing:**  
Presented at Annual meeting.

**2024/058 KALC Training**  
Councillors were invited to book on planning training and Dynamic Councillor. Councillors to confirm to clerk which training event they would like to attend

**2024/059 Replacement of Play Equipment in Childrens Play area, Old Wives Lees**  
Councillors agreed to:

- Anew quote to replace the slide
- Submit grant application to replace Fusion Plus (Green) Plastic Slide – SGF.
- V H and the clerk to submit quotes

**2024/060 Working Groups**  
2024/060.1 To receive updates.

**2024/060.2 Finance & General Purposes:**

2024/060.2.1 Financial Transactions for Approval-Appendix 1 refers.

Councillors noted

2024/060.2.2 VAT refund received £ 4,7,48.22

**2024/060.3 Planning**

**2024/060.3.1 Planning Applications**

**Case Reference:** NOT/2024/0851

**Location:** Havenlea Place, Canterbury Road, Chilham, CT4 8AE

Prior approval Larger homes extension - single storey extension (Depth 8m x Eaves 2.89m x

**Proposal:** Ridge 4 metres)

**Decision:** Agreed

**2024/060.3.2 Tree Orders**

**2024/060.3.3 Planning Decisions**

**Application:** PA/2022/2415

**Site:** Land associated with North Court Fruit Farm, Lower Lees Road, Old Wives Lees, CT4 8AZ

**Proposal:** Full planning application for installation of a solar farm, including photovoltaic panels, substations, inverters, maintenance tracks, security fencing, cameras, landscaping and associated works.

**Decision:** Refused

**2024/060.3.4 Planning Appeals**

Application number	PA/2023/0043
--------------------	--------------

Nature of application	Installation of solar panels on the side aspect of the roof. To increase the height of the fascia on the flat roof so it is the line with the new roof.
Type of decision	Refusal of planning permission
Decision made by	Officer
Was committee decision in agreement with officer advice	Not Applicable
Appeal Decision	Dismissed

**2024/060.4 Communications and Information technology**

2024/060.4.1 To receive a report from the Working Group on Communications

2024/060.4.2 To receive an update on the Parish Council website.

Updates being added to the website

**2024/060.5.1 Events**

- 2024/060.5.1 To receive a report from the Working Group on Events  
 GT presented proposed budget  
 Approved  
 GT to apply for £600 grant from Borough Councillor  
 Approved Grant of £50 towards the Fete

**2024/060.6 Environment & Open Spaces**

- 2024/060.6.1 To receive a report from the Working Group  
 Reporting overgrown footpath at Old Wives Lees  
 Environment policy, includes the need for Councillors to do sustainability training

**2024/048.7 Amenities**

- 2024/060.7.1 To receive a report from the Working Group  
 The Woolpack has agreed to purchase the Phone box in Chilham and turn into a library
- 2024/060.7.2 Update on the Phone box library repairs  
 Repairs completed

**2024/060.8 Physical buildings**

- 2024/060.8.1 To receive a report from the Working Group  
 K Jeffries to take on responsibility for Taylors Hill Toilets  
 Councillors thanks Councillor K Uncle for all his work on maintaining the toilets and liaising with the Councillors contracted cleaning company

**2023/060.9 Chilham Parish Youth Club**

- 2023/060.9.1 To receive a report from the Working Group  
 Banking £215.90

**2023/060.10 Chilham Square**

- 2023/060.10.1 To receive a report of the Working Group  
 No update

**2023/061 Correspondence**

List of items received during the period 1st April 2024 – 30<sup>th</sup> April 2024, (Appendix 2)  
 Noted

**2023/062 Matters for Further Discussion**

None raised

**2023/063 Date and Time of Next Meeting**

To confirm the next meeting of the Parish Council will be held on 6<sup>th</sup> June 2024 at 7.00 pm in Chilham Village Hall  
 The meeting will clash with D Day Celebrations. Councillors agreed to move the 13<sup>th</sup> June

**Appendix 1**

Date	Transaction Description	Debit Amount	Credit Amount	Reason
30/04/2024	ASHFORD BOROUGH CO		26335	Precept
29/04/2024	NEST	70.44		Clerk Pension
26/04/2024	P E COLES	692.75		Salary
26/04/2024	MRS G SCHOFIELD EXPENSES	83.4		Telephone library
22/04/2024	MR S FEWINS	49.99		Goal Nets
22/04/2024	BILTING FARM SELF	46		Storage
22/04/2024	MISS YVONNE WHITE	64.75		CPC Planters
15/04/2024	B.ONLINE LTD	13.14		Telephone
08/04/2024	MRS SHANISE BARRET	122.31		COSY

08/04/2024	CHILHAM PARISH REC	90		COSY
08/04/2024	BOURNE TO GARDEN	390		Ground Maintenance
08/04/2024	VICTORY CLEANING	796.05		THT Toilets
08/04/2024	SIGNS OF CHESHIRE	979.8		Noticeboard
05/04/2024	KENT COMMERC SERV	237.39		THT-Electricity
03/04/2024	500026		309.5	COSY
03/04/2024	NEST	70.44		Clerk Pension

## Appendix 2

Item	Date
Save our buses	01/04/2024
Fraud Alerts and NHW Newsletter	02/04/2024
Consultation on Revised Validation and Guidance Requirements for Planning Applications determined by Kent County Council	05/04/2024
NALC CHIEF EXECUTIVE'S BULLETIN	11/04/2024
Leader Briefing - New waste & recycling contract update	12/04/2024
Leader Briefing - Town Centre cinema update – Goodbye Picturehouse, hello The Ashford Cinema	17/04/2024
Request for Support from We Are Beams	18/04/2024
Crundale Fair Saturday 15th June 2024 _ Local Notice Board Posters	18/04/2024
Chief Executive Briefing - Coneybeare consultation	25/04/2024
Leader Briefing - 80th anniversary of D-Day	26/04/2024