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Minutes of the full Parish Council held on Thursday 6th April 2023 at 7.00pm in Old Wives Lees Village Hall. Meeting was streamed live for the benefit of residents who were unable to attend.

Councillors Present: G. Schofield (Chair), K. Uncle (KU) (Deputy Chair), J. Marriott, D. Marriott, S. Barrett, A. Watkins, G Taylor (7:34pm) & S.T. Dixon (7:29pm)

Also Present: P. Coles (PC) (Clerk to the Council), and five members of the public.

Councillor Apologies: Councillors G Meaden

Councillor Absentee: Not applicable

AGENDA

- Item**
- 2023/041 Apologies for Absence**
Apologies received from Councillors G Meaden
- 2023/042 Declarations of Interests And / Or Lobbying**
The Chilham Parish Council Youth Club Working Group declared donations of fruit from the local shop for use at the Youth Club
- 2023/043 Minutes**
2023/043.1 To receive and approve the minutes of the meeting held on 2 March 2023
Agreed.
2023/043.2 To receive an update on any matters arising not included in the agenda.
Councillors wish it to be noted that the Precept for this financial year will remain the same as the previous financial year.
- 2023/044 Questions from Residents**
The date of the Annual Parish meeting-to be confirmed.
- 2023/045 Borough Councillors, Policing:**
No reports received.
- 2023/046 Proposed Gas Governor Lease, SGN.**
SGN proposed £1,000 for a 99-year lease. Discussed a counteroffer with escalation in lease every 3 years by Retail Price Index. Clerk to write to SGN.
- 2023/047 Discussion on shrub land in Shrimpton Close.**
CPC discussed the use of the land for the use of the residents. Clarion Housing Association should clear the shrub land. **Agreed** to raise with the Borough ward member to ask for them to raise with Ashford Borough Council (ABC). Ask ABC to raise the maintenance of the shrub land with Clarion Housing.

2023/048

Update on Chilham Square

The plan presented is not to scale. CPC position is that the Taylors Hill Car park is where visitors to Chilham should park. CPC believe the signage for carparking is confusing and can be easily interpreted to directing people to Chilham Village Square, Kent County Council (KCC) Highways do not agree. St Mary's church are complaining about parking on their land. **Agreed** to continue working on improving parking in the square.

2023/049

Working Groups

To receive reports

2023/049.1

Finance & General Purposes:

2023/049.1.1

Financial Transactions for Approval-Appendix 1 refers.

PC confirmed receipt of the rebate from British Red Cross, working on the annual accounts.

Cost of Victory Cleaning to be discussed at the next CPC meeting.

2023/049.2

Planning

2023/049.2.1 Planning Applications

Case Reference: PA/2023/0393

Location:

Wetlands West of Sewage Works at junction of Branch Road and, Ashford Road, Chilham

Proposal:

Construction of engineered wetland with landscaping.

Agreed: To recommend the application should go to full planning committee so that the technicalities of the application are fully discussed.

Background: ABC decision on a similar application for Godmersham refused, ground 3, insufficient evidence to determine impact on the river Stour.

The Council understand ABC intend to produce a nutrient neutrality document for the Borough which will be out for consultation.

Larger area than originally presented to CPC and should be considered as a major application. It is also sited in flood zones two and three.

Agreed to oppose the application on the grounds that application should not be considered until the Borough Council has produced their nutrient neutrality document with accompanying policies. CPC also considered that there was insufficient information on the effect of flooding of the proposed wetlands on the river Stour.

Case Reference:

PA/2023/0422

Location:

Hambrook Lodge, Hambrook Lane, Chilham, CT4 8DJ

Proposal:

to roof.

Single storey extension to existing garden studio and installation of photovoltaic array

Agreed to the addition of solar panels. Request the panels used address as far as possible glare from the panels.

Majority decision to approve: the extension of the garden studio.

2023/049.2.2 Planning Decisions

Withdrawn PA/2023/0286

for:

Variation of condition 3 of planning permission 22/00039/AS to enable outbuilding to be used as ancillary and holiday let accommodation

at:

Pilgrims, Pilgrims Lane, Chilham, CT4 8AA

2023/049.3

Communications and Information technology

2023/049.3.1

To receive a report from the Working Group on Communications

Wifi in both village halls enables live streaming of CPC meetings.

2023/049.4

Events

2023/049.4.1

To receive a report from the Working Group on Events

Coronation-error on booking the OWL choir has been rectified.

Reported that the cost of the PA is £50 more than budgeted-**Agreed**

2023/049.5 Environment & Open Spaces

2023/049.5.1 To receive a report from the Working Group
Quote to be requested for replacement of damaged play equipment at OWL

2023/049.6 Chilham Parish Youth Club

2023/049.6.1 To receive a report from the Working Group
Successful Easter Egg Hunt supported by Chilham Castle-the castle paid for a face painter on the day. Event attended by 165 children from the Parish. Additional volunteers for COSY were recruited at the event.

2023/049.7 Chilham Square

2023/049.7.1 To receive a report of the Working Group.
Discussed earlier reminded that there are studs in the Road where parking spaces were marked out previously.

2023/050 Correspondence

List of items received during the period 1st March 2023 – 31st March 2023, (Appendix 2)

2023/051 Matters for Further Discussion

Quote received for Asbestos inspection for Taylors Hill Toilets. Clerk to investigate.
Report received and circulated from Orchard Environmental Ltd on Taylor Hill Toilets, risk of Legionella.

At the time of the visit, cold mains water temperatures were taken from all outlets and were found to be well below 20oC after running for 2 minutes, as laid out by HSE ACOP L8. The temperatures ranged from 6.8oC to 7.4 oC.

2023/052 Date and Time of Next Meeting

To confirm the next Meeting of the Parish Council will be held on 11th May 2023 at 7.00 pm in Chilham Village Hall

Appendix 1

Transaction Date	Transaction Description	Debit Amount	Credit Amount
31/03/2023	BOURNE TO GARDEN	390	
31/03/2023	P E COLES EXPENSES	11.25	
31/03/2023	P E COLES SALARY	917.7	
31/03/2023	KCC PAYMENT ACCOUNT grant coronation		1000
28/03/2023	THE BRITISH RED Cross-refund of overpayment		333.6
27/03/2023	NETWISE TRAINING-new website	1366.8	
27/03/2023	ASHFORD BOROUGH CO-lease	6.25	
27/03/2023	PETER MILTON -Replacement Tap	50	
27/03/2023	MR ADRIAN ADAMS Deposit for Coronation	60	
21/03/2023	ASHFORD BOROUGH Council-Members grant Coronation		500
20/03/2023	OFFICE DEPOT INTER	80.36	
20/03/2023	BILTING FARM SELF	46	
20/03/2023	BOURNE TO GARDEN	390	
20/03/2023	VICTORY CLEANING	594.05	
20/03/2023	METER TECHNOLGY	1107	
20/03/2023	CHILHAM PARISH REC	60	
20/03/2023	MRS G SCHOFIELD	39.75	

20/03/2023	D TODD	45	
20/03/2023	Donation to COSY from OWL Church		127.8
14/03/2023	SPOTON.NET LTD	64.8	
06/03/2023	F M UNCLE TIMPSON	29	
06/03/2023	MRS SHANISE BARRET COSY	558.34	
06/03/2023	P E COLES EXPENSES	9.9	
06/03/2023	TUCK SHOP COSY		22.25
06/03/2023	SUBS COSY		80
06/03/2023	SUBS COSY		1
06/03/2023	SUBS COSY		80
06/03/2023	TUCK SHOP COSY		40.43
06/03/2023	TUCK SHOP COSY		41
06/03/2023	SUBS COSY		56

Appendix 2

Source	Item	Date
Email	Civility and Respect March Newsletter	01/03/2023
	Our Annual Planning Conference - Now Booking! See your Provisional Programme attached	01/03/2023
	North Downs Walk - Weald of Kent Rotary	02/03/2023
	KALC EVENT - EQUALITY, DIVERSITY AND INCLUSION WORKSHOP	02/03/2023
	Briefing Notes for Parishes – Ashford LIVE update and Election photo ID update	02/03/2023
	Eat Well Spend Less Event on 9th March	03/03/2023
	Briefing Notes for Parishes – Court Wurtin renovation update	06/03/2023
	Briefing Notes for Parishes – Damp and mould	06/03/2023
	Briefing Notes for Parishes – Budget savings and Civic Centre	06/03/2023
	Kent County Council Adult Social Care - Digital Front Door Offer	06/03/2023
	Briefing Notes for Parishes – Ashford Borough Council aims to deliver more sustainable developments	07/03/2023
	Kent Plan tree, and how your community can get involved	07/03/2023
	KALC Ashford: Minutes of meeting held Wednesday 1st March 2023	13/03/2023
	Briefing Notes for Parishes – Central Park and the Queen's Green Canopy	14/03/2023
	Preview launch of new artwork on the North Downs Way	14/02/2023
	Briefing Notes for Parishes – Ashford Community Lottery celebrates first year and UNFRAMED Ashford Mura	16/03/2023
	Briefing Notes for Parishes – energy voucher scheme	20/03/2023
	New green resource for Chilham residents	22/03/2023
	Chilham Parish Council - AGAR 2022/23	22/03/2023
	NALC CHIEF EXECUTIVE'S BULLETIN	22/03/2023
	Trees in the village competition	23/03/2023
	Great Big Green Week Fund	28/03/2023
	NALC NEWSLETTER	29/03/2023

