

CHILHAM PARISH COUNCIL 2014/15

Chairman A Ralph
Vice Chairman D Kennett
Clerk G Dear
Finance Officer G Dear

COMMITTEES

Resources R Lincoln A Ralph H Tharp D Kennett
-meets once a year to agree annual budget and decide on the next years precept
-meets quarterly to review performance vs budget
-ad hoc meetings to resolve any finance, asset management or people management issues

**Complaints & Grievances
(inclu Communications)** D Kennett A Ranns A Brown
-ad hoc meetings to resolve any complaints & grievance issues passed to it from a council meeting
-ad hoc meetings to resolve any communications issues

TEAMS

Planning D Kennett B Glancy A Brown
-review all planning applications and propose a response from the council
-ad hoc meetings to resolve any planning issues passed to it from a council meeting
-current issue - Sawmills development

Roads & Transport A Ralph A Brown A Perrett, N Lester (rail service)
-ad hoc meetings to resolve any roads & transport issues passed to it from a council meeting
-current issues - traffic volumes around Bagham Junction (ex Sawmills devt)
-current issues - Road Safety and Rat Runs (ex Sawmills devt)

Assets Maintenance D Kennett A Brown H Tharp
-quarterly inspection of all parish council assets, log this and any items that need attention
-G Hiscott to check OWL play area and Latin Field play area on weekly basis, log this and advise any items that need attention
-Cllrs Kennett and Tharp to check bus shelters, noticeboards, planters and benches on a regular basis and advise any items that need attention (NB Y White maintains the planters in OWL)
-Cllrs Kennett and Tharp to check OWL Green and Latin Field on regular basis, log this and advise any items that need attention

Filming A Ralph A Ranns B Glancy
-to act as parish council contact for filming in the parish following the process agreed at the May 2013 meeting

WORKING GROUPS

Xmas Tree D Kennett M Froggett T Sims G Glover R Marsh D Parsons
R Parton P Froggett
-to plan organise and provide a xmas tree in the Square

REPRESENTATIVES

Village organisations: -represent the council at committee meetings and report back at council meetings
Chilham Village Hall H Tharp
OWL Village Hall R Lincoln
CPRGT H Tharp
Nursing Association D Kennett
Combined Charities D Kennett
Chilham United Charities A Perrett
PACT panel tba

Non-village organisations: -represent the council at regular forums and report back at council meetings
Police P Wead Y White
KALC Ashford Area Committee A Ralph
Parish Forum A Ralph

Other:

PROW J Smith A Ralph
-keep abreast of PROW issues affecting the parish and attend council meetings where necessary to provide updates / raise issues

Tree Wardens P Vogel

AUDITORS

Internal Auditor Janet Henley - 01227 262452 - janet.henley@btinternet.com
External Auditor Littlejohn LLP

July 2014